



Network for the Development of Agricultural Cooperatives in Asia and the Pacific

RECORD OF PROCEEDINGS / MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE (EXCOM) OF NEDAC HELD ON DECEMBER 12, 2019 AT HOTEL GALADARI, COLOMBO, SRI LANKA, FOLLOWED BY FIELD VISIT ON DECEMBER 13, 2019

Agenda Item 1902-01: Welcome. Introduction, Confirmation of Proceedings / Minutes

Chairman, NEDAC Mr. Sundeep Kumar Nayak, IAS extended hearty welcome to all participants (EXCOM members and observers) to the EXCOM Meeting for attending the meeting. He welcomed all the new members of NEDAC. He expressed thanks to CDD and COOPYES for hosting the EXCOM. All the participants introduced themselves. The list of participants is at **Annex-A**. The proceedings of the last EXCOM held in March 2019 at Bangkok. As there were no comments, the Minutes / Record of Proceedings were confirmed and adopted unanimously.

Agenda Item 1902-02: Adoption of the Agenda and Time-table of EXCOM

The tentative agenda and time table of the EXCOM Meeting was earlier circulated to all NEDAC Members. There were no comments or suggestion on the Agenda and time table. EXCOM adopted the agenda and time table without any change.

Agenda Item 1902-03: Broad Thematic Areas (BTA) Sub Committee Meetings

The Chairman of each Sub-Committee presented the progress.

1902.03.01 Sub-Committee on Strategic Communication and NEDAC Website.

Mr. N. Satyanarayana showed the progress on construction of new NEDAC Website. It was felt that each member organization should provide content to NEDAC Secretariat for their incorporation in website (www.nedac.info). NEDAC website would contain description about the member organizations. The final recommendation of the Sub-Committee/interim report should be submitted later to Chairman NEDAC for approval and the process would be completed by March 2020.

1902.03.02 Sub-Committee on Capacity Development / Training.

EXCOM lauded the fact that the NEDAC Training Centre, Bangkok (NTCB) has been made functional in record time. The Second International Residential Senior Leadership Training Program for Executives in Cooperatives (ISLP-2) to be conducted at NTCB from 27th April-1st May, 2020 was noted. The ISLP brochure was appreciated. EXCOM desired that NTCB branch activities should also be made functional at country levels, for example in Sri Lanka and in Nepal. The members agreed to nominate participants to the ISLP at Bangkok. Chairman was authorized to take steps for administrative and financial arrangements and incurring expenditure for various activities including engagement of experts / personnel for running the programs. NTCB may enter into arrangements with different institutions in different countries to run programs jointly.

1902.03.03 Sub-Committee on Experienced Learning and Study Visits.

It was noted that the Work Plan 2020 would take care of the activities in this regard. Chairman, NCBL would continue to lead the Sub Committee.

1902.03.04 Sub-Committee on Ideas to Action through exchange programmes.

It was decided that National Chairman of KUSCCO, Kenya would lead the Sub Committee. It was noted that the Work Plan 2020 would take care of the activities in this regard.

1902.03.05 Sub-Committee on Sustainable Development and Response of Cooperatives to Climate Change.

It was decided that Chairman of COOPYES, Sri Lanka would lead the Sub Committee. It was noted that the Work Plan 2020 would take care of the activities in this regard.

1902.03.06 Sub-Committee on Complete Value Chain and C2C trade promotion.

It was noted that the Work Plan 2020 would take care of the activities in this regard. NCDC as head of the Sub-Committee would organize C2C trade platform once the NEDAC website is developed. It was decided that FPSDC Philippines and NCBL would coordinate with TRIFED to develop trade platform and sort out logistics.

1902.03.07 Sub-Committee on International Cooperative Trade Fair Platform.

EXCOM appreciated that the first ever International Cooperatives Trade Fair was held in New Delhi in October 2019. NEDAC was a joint - organizer of the Trade Fair (IICTF). Through the IICTF there was tremendous boost to the promotion of Cooperative to Cooperative (C2C) trade. Business organizations from 35 countries participated in the IICTF and 75 business agreements were signed. Envisaged business volume of about USD 1.2 billion in the coming years is expected. The fair provided unique opportunity for buyers, sellers, exporters, technologists etc. to build and pursue new trade relationships. NEDAC members from Sri Lanka, India, Bangladesh, Nepal, Philippines and Thailand participated in the IICTF. EXCOM decided that the members should explore holding International Cooperatives Trade Fairs in their countries as follows: Bangladesh (2020), Nepal (2021), Sri Lanka (2022) and Kenya (2023).

1902.03.08 Sub-Committee on Advocacy and Policy Dialogue.

EXCOM decided that NEDAC Secretariat should coordinate and facilitate the elected political leaders to take steps in the Sub Committee. NEDAC Secretariat would facilitate their visits to different countries.

Agenda Item 1902-04: Update on NEDAC Strategic Work Plan 2019, 2020 & 2021

EXCOM noted that Chairman, NEDAC had visited NEDAC Secretariat, Bangkok in October 2019 on the invitation extended by FAO-RAP Bangkok in partnership with ESCAP, UNEP, ITU and IPCC to participate in the IPCC outreach event. The event featured panel sessions on IPCC Special Report findings for Asia Region in relation to land management, food security and climate action. EXCOM appreciated that an agreement (MOI) between NEDAC and AIT was signed covering the following objectives :

- i. Share their wide experience and ideas in their respective areas of activities through joint training delivery and trainees / student exchange in the areas of development of cooperative sector.
- ii. Assist each other in spread of awareness about systems development and technology development for development of cooperative sector.
- iii. Complement and supplement operations of facilities including those connected with advancement of training development in the areas of development of cooperative sector.
- iv. Make efforts to sponsor or to invite each other or to jointly operationalize for national and international training activities, research activities, studies, seminars, conferences and workshops.

EXCOM noted that Chairman, NEDAC had meetings with ADG/RR FAO-RAP, Chief of Admin-FAO-RAP, Nodal Point-NEDAC-FAO-RAP, Chief of Regional Programs, Ex Director CPD Thailand, Secretary General APRACA and ED, APAARI. EXCOM noted that Chairman, NEDAC presented the Strategic Work Plan 19-21 document to ADG/RR FAO-RAP in presence of Chief of Regional Programs.

Agenda Item 1902-05: Discussion on Address by Chief Guest

All EXCOM meeting participants appreciated the speech by the Chief Guest and reposed the faith that NEDAC activities would get further boost in Sri Lanka.

[Agenda Item 1902-6: Discussion on Address by Other VVIPs](#)

All EXCOM meeting participants appreciated the speech by other VVIPs.

[Agenda Item 1902-07: Reporting Matters on NEDAC Functioning for Year 2019 Up To November 2019](#)

1902-07.01 NEDAC General Assembly Session 2020

EXCOM noted that persistent follow up action was being taken by NEDAC Secretariat with MARA who were yet to confirm the venue and dates. It was decided that all efforts be made to finalize the date and venue from MARA by end January 2020. In case it is not finalized by 31 January 2020, Chairman was authorized to take further steps for holding GA in 2020.

1902-07.02 NEDAC Membership Drive

EXCOM appreciated that membership had increased to 54, with old members returning back after long discontinuation. EXCOM requested the regular members in countries where the present membership is only 1 or 2, to approach the rich and willing cooperative organizations in their countries to become members of NEDAC.

1902-07.03 NEDAC Membership fee for 2020

EXCOM decided that NEDAC Secretariat would send Invoices to all NEDAC members by the end of December 2019 for payment of NEDAC membership fee. It was noted that as decided in the General Assembly Session 2018, henceforth the Bank charge to be paid separately by the sender at source and Bank charge at Bangkok would be at NEDAC cost. Members from whom Membership Fee for 2019 was not received so far, committed to make immediate payment.

1902-07.04 Report on NEDAC Earning of additional Income by working with FAO Bangkok through Letter of Agreement (LOA) in 2018 and 2019

Noted

[Agenda Item 1902-08: NEDAC and other Regional Associations established by FAO to register as an Association in Thailand](#)

EXCOM noted the progress. EXCOM again requests CPD for their kind help/support to NEDAC in the processing work for registration of NEDAC as an International Association in Thailand. Chairman, NEDAC was authorized to hire professionals for the processing related work, may be, in line with APAARI / APRACA. EXCOM authorized Chairman NEDAC for incurring all necessary expenditure. EXCOM requested Chairman NEDAC to visit Bangkok regularly for supervision of Secretariat work and also for the work required for registration of NEDAC as International / Regional Association in Thailand as per request of FAO RAP.

[Agenda Item 1902-09: NEDAC Secretariat matters](#)

- (a) EXCOM desired that the Clerk Cum Accountant (Ms Chutikarn Kahawong), Senior Research Officer (SRO), Dr. Nibedita Majhi and Consultant, Mr W. I. Khan be continued till further orders in future, subject to satisfactory performance assessed by Chairman, NEDAC on a regular basis.
- (b) EXCOM desired that audit of accounts of NEDAC of previous years started by the Chairman be continued in future.
- (c) EXCOM authorized the Chairman, NEDAC to appoint a Secretary General of NEDAC subject to availability of financial resources.

[Agenda Item 1902-10: NEDAC Financial Report for January – November 2019](#)

- i. EXCOM noted the audit reports of the auditor of Thailand for 2017 and 2018.
- ii. EXCOM noted the NEDAC accounts for the period January – 15 November 2019 as verified by the Financial Adviser, NCDC.
- iii. EXCOM noted the Income and Expenditure under US dollar A/C and THB A/C in 2019 up to end November as certified by Mr WI Khan.

Agenda Item 1902-11: NEDAC Work Plan 2020

EXCOM approved the Work Plan 2020 as follows.

SI No	Strategic Objective as per adopted SWP	Activities under the Strategic Objective, as per SWP	Budget mentioned in SWP in US\$	Budget proposed in US\$	Remarks
1	Contribute to the eradication of hunger, food insecurity and malnutrition	a. International training programs of 1 week duration at NEDAC Training Centre Bangkok (NTCB) or in Member countries.	10,000	0000	To be held at Bangkok on payment basis NTCB to have Nodal Training Centre in each member country with approval by Chairman.
		b. One day country specific workshops would be organised- Two workshops to be organised: <ul style="list-style-type: none"> • Thailand • Philippines • Nepal 	4000 4000 4000	0000 3000 3000	In NTCB By FPSDC By NCBL
2	Make agriculture, forestry and fisheries more productive and sustainable	a. Study Visits to Fisheries / Livestock / Agro Forestry Projects- International visit organized by FISHCOPFED	10,000	0000	To be done on payment basis. Coord by NEDAC Sectt
		b. Four country specific study visits to be organised by members: <ul style="list-style-type: none"> • China, • Japan, • Thailand, • Bangladesh 	3000 3000 3000 3000	0000 0000 0000 3000	Part of GA Yet to be memb During NTCB By RDCD
		c. Study of pilot projects in member countries: Bangladesh and other	5000	0000	Max one activity in a country
3	Reduce rural poverty	a) Promote Cooperative to Cooperatives Trade through organisation of Trade Fairs.	0000	0000	Explore possibility of holding International Coop Trade Fair in Bangladesh in 2020
		b) Workshop by apex cooperatives with policy	5000	0000	Funding by non NEDAC sources

		makers- in Tehran and others			
		c) Dynamic website with online learning systems operated- One Web based learning system on organic produce value chain to be organised by FSPDC Philippines	3000	0000	Funding by non NEDAC sources
4	Enable more inclusive and efficient agricultural and food systems	a) International training programs for 20 participants of 1 week duration at NEDAC Training Centre Bangkok	40000	0000	To be held at Bangkok in partnership with other Institutions, on payment basis. International resource persons may be invited on payment basis.
		b) Dynamic website to be operated & maintenance	3000	2000	
5	Increase the resilience of livelihoods to threats and crises	a) Focused Workshop of Member Cooperative Leaders- in Kenya instead of China where GA is planned in 2020	5000	3000	By KUSCO
		b) Technical support for study of best practices- Instead of Bangladesh, coverage of Asia Pacific in the study	10,000	5000	Through NEDAC Sectt
		c) Capacity development workshop of Apex cooperative organisation leaders	5,000	3000	NEDAC Sectt to facilitate study visits and workshops for leaders
6	Coordinated Action Among NEDAC Members Through Fully Functional NEDAC Secretariat	a) Meetings-EXCOM, GA	22,000	10,000	Staff to be continued
		b) Monthly Staff Salaries and official travel Sectt / Chairman	60,000	70,000	
		c) Auditors fees	0000	1000	Internship program be started
		d) Consultancy- registration, study etc	0000	5000	
		e) Maintenance and upkeep of Bangkok office and Delhi local office	0000	9000	
		f) Internship program	0000	12,000	
		g) Unforeseen expenses	0000	6000	
		GRAND TOTAL	2,02,000	1,35,000	For 2020 to be met from NEDAC own funds

Agenda Item 1902-12: Presentation by EXCOM Office Bearers.

EXCOM Office Bearers discussed their activities. Chairman, NEDAC would visit COOPYES head office on 14 December 2019 after EXCOM was over.

Agenda Item 1902-13: Statement by EXCOM Observers.

The observers spoke about their activities to strengthen cooperative movement.

Agenda Item 1902-14: Any other issue with the permission of the Chair.

It was noted that members intended to enter into MoUs among themselves with facilitation by NEDAC.

On 13 December 2019 interactive visits to cooperatives in South Sri Lanka were organized by the Cooperative Development Department and COOPYES.

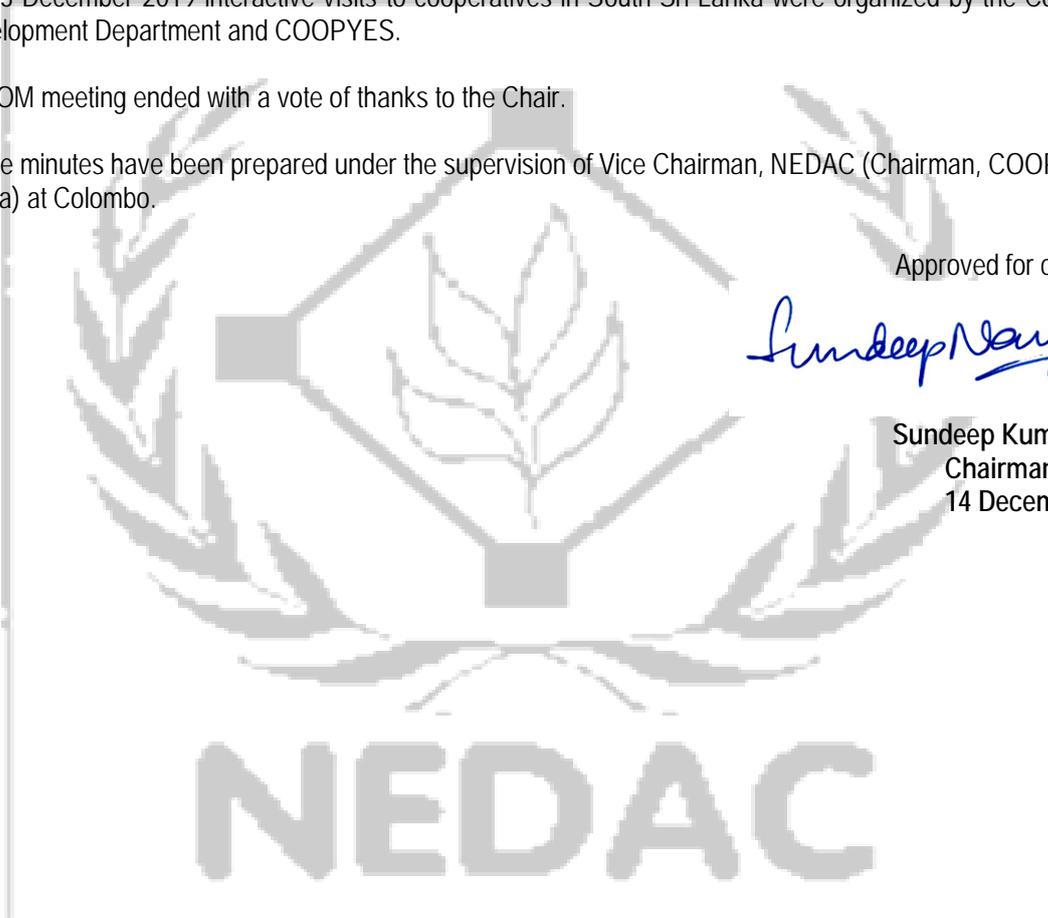
EXCOM meeting ended with a vote of thanks to the Chair.

These minutes have been prepared under the supervision of Vice Chairman, NEDAC (Chairman, COOPYES, Sri Lanka) at Colombo.

Approved for circulation.



Sundeep Kumar Nayak
Chairman, NEDAC
14 December 2019





NEDAC

Network for the Development of
Agricultural Cooperatives in Asia and the Pacific

**LIST OF PARTICIPANTS IN
EXECUTIVE COMMITTEE MEETING
AT HOTEL GALADARI, COLOMBO,
ON 12 & 13 DEC 2019**

ANNEX- A

Gracious presence of

Mr. Susil Premajayantha, Hon'ble State Minister of International Cooperation, Government of Sri Lanka- CHIEF GUEST AT INAUGURAL CEREMONY

Mr. M. Kandasamy, Hon'ble Minister for Welfare and Cooperation, Government of Puduchery, India- DISTINGUISHED GUEST AT INAUGURAL CEREMONY

Mr. Saman Jayasingha, Additional Secretary, Ministry of International Trade, Food Security & Consumer Welfare, Government of Sri Lanka- GUEST OF HONOUR AT INAUGURAL CEREMONY

Sl No	Name, designation, organization	Position
1	Mr. Sundeep Kumar Nayak, IAS, MD, NCDC, INDIA	Chairman
2	Mr. M.S.M. Riyas, Chairman, Cooperative Youth Emp Society Ltd., SRI LANKA	Vice Chairman
3	Mr. K.B. Upreti, Chairman, NCBL, NEPAL. Rep by Mrs Sarita Bhattarai, Board Member	Vice Chairman
4	Mr. Md Rezaul Ahsan, Secretary, RDCD, Govt of Bangladesh	Member
5	Mr. George Magutu, National Chairman, KUSCO Ltd., KENYA	Member
6	Mr. Bhima Subrahmanyam, MD, NAFSCOB, INDIA	Member
7	Mr. N. Satyanarayana, Chief Executive, NCUI, INDIA	Member
8	Mr. Suvinda S. Singappuli, Commissioner & Registrar, Cooperative Development Department, SRI LANKA	Member
9	Mr. Bimal Kumar Mishra, MD, FISHCOPFED, INDIA	Member
10	Mrs. Christie R. C. Plantilla, CEO, FPSDC, PHILIPPINES	Observer
11	Mr. Dileep Sanghani, President, GUJCOMASOL, INDIA	Observer
12	Mr Jyotindra Mehta, President, NAFUCB, INDIA	Observer
13	Mr. Pravir Krishna, IAS, MD, TRIFED, INDIA	Observer
14	Mr. Sunil Kumar Singh, Addl MD, NAFED, INDIA	Observer
15	Mr. Ashok Kumar, Secretary, Coop, Puducherry, INDIA	Observer
16	Mr. E. Sarangapani, MD, PONLAIT, Puducherry, INDIA	Observer
17	Mr. K. Ramakrishna Reddy, Chairman, TSOILFED, INDIA	Observer
18	Mrs. K. Nirmala, IAS, Managing Director, TSOILFED, INDIA	Observer
19	Mr. Konduru Ravinder Rao, President, TSCAB, INDIA	Observer
20.	Mr. A.K. Mohanty, President, OSCAB, INDIA	Observer